

DD/S 64-4436

MEMORANDUM FOR: Executive Director-Comptroller

THROUGH : Chairman, Fine Arts Commission

25X1A5a1 SUBJECT : [REDACTED] Supplemental
Contract

REFERENCE : Action Memorandum No. A-364 dtd 26 February 1964

1. This memorandum contains a recommendation for your approval. Such recommendation is contained in paragraph 5.

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2. Action Memorandum No. A-364 approved a recommendation by the Fine Arts Commission to negotiate a contract directly with [REDACTED] for advisory service on specific problems bearing upon the decor and maintenance of the Headquarters Building. Your approval included a proviso that costs related thereto should not exceed \$3,000 in Fiscal Year 1964 and \$5,000 in Fiscal Year 1965.

3. A contract has been negotiated with Interior Space Design, Incorporated, and nine specific task orders as approved by the Fine Arts Commission have been submitted to the contractor. These nine task orders represent an obligation of \$6,400 not including travel expenses and per diem for the I. S. D. representative. Travel expenses and per diem are estimated to be \$700. Therefore, of the \$8,000 limitation, approximately \$7,100 has been obligated.

4. Plans underway and projects being studied by the Fine Arts Commission indicate that the \$8,000 limitation should be raised in order to proceed with our redecoration program.

5. It is recommended that the authorization of \$5,000 for Fiscal Year 1965 be increased to \$15,000.

2	REV DATE	24-2-82	BY	029725
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JUST	22	NEXT REV	2012	AUTH: HR 70-2

A. L. Bannerman
Acting Deputy Director
for Support

Att: Referenced memorandum

OL 4-5562

Subject: Interior Space Design, Incorporated, Supplemental Contract

The recommendation in paragraph 5 is approved:

(Signature) _____

64 AUG 1964

Lyman B. Kirkpatrick
Executive Director-Comptroller

Date

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